

**MAHARISHI MARKANDESHWAR (DEEMED TO BE  
UNIVERSITY)**

**MULLANA–AMBALA, HARYANA (INDIA), 133-207**

(Established under Section 3 of the UGC Act, 1956)

(Accredited by NAAC with Grade 'A<sup>++</sup>')



### **Minutes of the meeting 5.1.5**

\* Since all supporting documents for this metric exceeds the upload limit of 5Mb, we are providing samples. If required, we will provide all/any supporting documents.

M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

No. MMICTBM/2020/ 225

Dated: 21.08.2020

Office Order

In pursuance of the AICTE Gazette Notification No. F. No. 1-101/PGRC/AICTE dated 07.11.2019, the following **Students Grievances Redressal Committee** has been constituted for M.M. Institute of Computer Technology & Business Management (MCA):

- |    |   |                 |
|----|---|-----------------|
| 1. | Dr. Sumit Mittal<br>Principal                         | Chairperson     |
| 2. | Sh. Vivek Bhatnagar<br>Associate Professor            | Member          |
| 3. | Dr. Dalip<br>Assistant Professor                      | Member          |
| 4. | Mrs. Pooja Rani<br>Assistant Professor                | Member          |
| 5. | Ms. Jasmeet Kaur<br>BCA-3 <sup>rd</sup> Sem., 1319003 | Special Invitee |
| 6. | Mr. Saurav<br>MCA-5 <sup>th</sup> Sem., 1318711       | Special Invitee |

  
Principal

21.08.2020

Copy to:

1. Dean Student Welfare, MM (DU), Mullana
2. Deputy Academic (Technical), MM (DU), Mullana
3. All Concerned Memers
4. Deputy Registrar (Academic), MM (DU), Mullana
5. Notice Board
6. PS to Registrar

MARKANDESHWAR UNIVERSITY  
under section 3 of the UGC Act, 1956

**HARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)**  
**MULLANA-AMBALA**

No. MMU/F.GRC/19/7584  
Dated: 10.06.2019

**NOTIFICATION**

In pursuance of the University Grants Commission Gazette Notification No. F.No. 4-4/2012(CPP-II) dated 06.05.2019 sending therewith the UGC (Redressal of Grievance of Students) Regulations, 2019, the University Students Grievance Redressal Committee (USGRC) at the MM(DU) level has been constituted for a period of two years as under:

- a) Dr. Ashok Kumar : Chairperson  
Director, MM Engg. College.
- b) Dr. J.K. Sharma : Member  
Dean Students Welfare
- c) Dr. B.K. Agrawal, : Member  
Principal, MMIMSR.
- d) Dr. S. Ramachandran, : Member  
Director, MMIM.
- e) Dr. N.K. Batra : Member  
Head Dept. of Mech. Engg.  
MM Engg. College.
- f) As and when any complaint is : Special Invitee  
received by the Committee, the  
students representative of the  
college will be got appointed by  
the Chairperson of the Committee.

The quorum for the meeting of above Committee including the Chairperson by excluding Special invitee shall be three. The unresolved grievances will be referred by the Students Grievance Redressal Committee (SGRC)/Departmental Students Grievance Redressal Committee (DSGRC)/Institutional Students Grievance Redressal Committee (ISGRC) to the University Students Grievance Redressal Committee (USGRC).

The above USGRC shall send its report with recommendations, if any, duly approved by the Vice-Chancellor to the Principal of the College/Head of the Departments with a copy to the aggrieved student, within a period of 15 working days from the date of receipt of the grievance. The detailed Regulations may be consulted on the website of the UGC.

- CC: 1. All the Members concerned.  
2. All the Directors/Principals/HOD Law.  
3. All the HODs of MM Engg., Medical & Dental Colleges. 10.6.19  
4. Dean Students Welfare.  
5. Director Security.  
6. PS to VC/MD/PVC/Registrar.

DPH  
REGISTRAR

Reg.  
Secy. 10/6  
DR (Acad.)

OCC  
Dy. Registrar (Acad)

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA**

No. MMU/F.GRC/19/\_\_\_\_  
Dated: 10.06.2019

**NOTIFICATION**

In pursuance of the University Grants Commission Gazette Notification No. F.No. 14-4/2012(CPP-II) dated 06.05.2019 sending therewith the UGC (Redressal of Grievance of Students) Regulations, 2019, the Institutional Students Grievance Redressal Committee (ISGRC) has been constituted for a **period of two years as under:-**

- a) Dr. Jyoti Sarin : Chairperson  
Dean Faculty of Nursing
- b) Dr. J.K. Sharma : Member  
Dean Students Welfare
- c) Dr. Sumeet Gupta : Member  
Principal,  
MM College of Pharmacy
- d) Dr. Vanita Aggarwal : Member  
Head Dept. of Civil Engg.  
MM Engg. College.
- e) As and when any complaint is received by the Committee, the students representative of the college will be got appointed by the Chairperson of the Committee. : Special Invitee.

The quorum for the meeting of above Committee including the Chairperson by excluding Special invitee shall be three. Where a complaint does not relate to any Academic Department, the matter shall be referred to the Institutional Students Grievance Redressal Committee (ISGRC).

The above ISGRC shall send its report with recommendations, if any, to the Vice-Chancellor, alongwith a copy to the aggrieved student, within a period of 15 working days from the date of receipt of the grievances. The detailed Regulations may be consulted from the Website of the UGC.

- CC: 1. All the Members concerned.  
2. All the Directors/Principals/HOD Law.  
3. All the HODs of MM Engg., Medical & Dental Colleges.  
4. Dean Students Welfare.  
5. Director Security.  
6. PS to VC/MD/PVC/Registrar.

DF A pleaser  
Registrar  
Seen: 10/6/19  
DR (Acad.)

REGISTRAR

Dy. Registrar (Acad)



M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

**Performa for Grievance Redressal**

1. Grievance raised by :



Roll No:

Class: BCA-1st sem. (Section-A)

Date: 15/12/2020

2. Detail of Grievance:

A grievance is received regarding issue of  
Section Change.

3. Action Taken:

After discussion with the Committee members for the  
welfare of students, section has been changed from B to A.

Vishu  
15/12/20

Pooja

Damp

[Signature]  
Signature of Principal  
15/12/2020

Response after redressal of grievance (Satisfied/Not satisfied) ✓  
Signature:

Keshav

Vanshaj

Aryan Malik



M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

**Performa for Grievance Redressal**

1. Grievance raised by : [REDACTED]

Roll No: [REDACTED]

Class: B.A-1st sem.

Date: 24/12/2020

2. Detail of Grievance:

A grievance is received regarding issue of  
Section change

3. Action Taken:

After discussion with the committee members for  
the welfare of students, section has been changed  
from B to A

1/1/2021  
24/12/20

Party

Day

[Signature]  
Signature of Principal 24/12/2020

Response after redressal of grievance (Satisfied/Not satisfied)

Signature: Ashra Phiman

M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
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(Accredited by NAAC with Grade 'A')

No. MMICTBM/2020/ 225

Dated: 21.08.2020

**Office Order**

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|----|---|-----------------|
| 1. | Dr. Sumit Mittal<br>Principal                         | Chairperson     |
| 2. | Sh. Vivek Bhatnagar<br>Associate Professor            | Member          |
| 3. | Dr. Dalip<br>Assistant Professor                      | Member          |
| 4. | Mrs. Pooja Rani<br>Assistant Professor                | Member          |
| 5. | Ms. Jasmeet Kaur<br>BCA-3 <sup>rd</sup> Sem., 1319003 | Special Invitee |
| 6. | Mr. Saurav<br>MCA-5 <sup>th</sup> Sem., 1318711       | Special Invitee |

  
Principal

21.08.2020

**Copy to:**

1. Dean Student Welfare, MM (DU), Mullana
2. Deputy Academic (Technical), MM (DU), Mullana
3. All Concerned Memers
4. Deputy Registrar (Academic), MM (DU), Mullana
5. Notice Board
6. PS to Registrar



M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

**Performa for Grievance Redressal**

1. Grievance raised by :



Roll No:

Class: BCA-1st sem. (Section-A)

Date: 15/12/2020

2. Detail of Grievance:

A grievance is received regarding issue of  
Section Change.

3. Action Taken:

After discussion with the Committee members for the  
welfare of students, section has been changed from B to A.

Vishu  
15/12/20

Pooja

Damp

[Signature]  
Signature of Principal  
15/12/2020

Response after redressal of grievance (Satisfied/Not satisfied) ✓  
Signature:

Keshav

Vanshaj

Aryan Malik





M.M. INSTITUTE OF COMPUTER TECHNOLOGY & BUSINESS MANAGEMENT  
MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

### Performa for Grievance Redressal

1. Grievance raised by : [REDACTED]

Roll No: [REDACTED]

Class: Bca-1st sem.

Date: 24/12/2020

2. Detail of Grievance:

A grievance is received regarding issue of  
Section change

3. Action Taken:

After discussion with the committee members for  
the welfare of students, section has been changed  
from B to A

1/1/2021  
24/12/20

Party

Date

[Signature]  
Signature of Principal 24/12/2020

Response after redressal of grievance (Satisfied/Not satisfied)

Signature: Ashra Phiman

2

Ma...ndeshwar (Deemed To Be University), Mullana, Ambala

(Established under Section 3 of the UGC Act 1956)  
(NAAC Accredited Grade 'A' University)

**M.M. Engineering College, Mullana, Ambala**  
**Department of Computer Science & Engineering**

Date: 03.06.2020

Constitution of Anti-Ragging Squad at Department Level

The following faculty members are nominated as members of Anti-Ragging squad for academic year 2020-2021.

(Online Mode)

Sr. No.	Name of Teacher	Designation	Contact No.	Email Id
1	Dr. Rajneesh Kumar	Professor	8059930857	drrajneeshgujral@mmumullana.org
2	Dr. Neeraj Mangla	Associate Professor	8059930867	neerajmangla@mmumullana.org
3	Dr. Suneet Kumar	Associate Professor	9760184815	suneetcit81@mmumullana.org
4	Mr. Vikrant Manocha	Assistant Professor	8059930898	vikrantmanocha@mmumullana.org
5	Ms. Sakshi Sachdeva	Assistant Professor	9896441200	sakshisachdeva26@gmail.com
6	Mr. Bhupesh Gupta	Assistant Professor	8059930781	bhupeshgupta81@mmumullana.org

- CC to: 1. PA to Director for kind information.  
2. All concerned members.  
3. Departmental notice boards.

Head  
Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-133203 Har

**Maharishi Markandeshwar (Deemed To Be University), Mullana, Ambala**




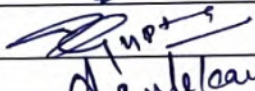
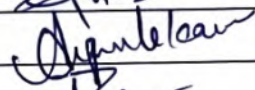

(Established under Section 3 of the UGC Act 1956)  
(NAAC Accredited Grade 'A' University)

**M.M. Engineering College, Mullana, Ambala**  
**Department of Computer Science & Engineering**

Date: 15/10/2021

**Weekly Report of Anti Ragging Committee**


A meeting of the following staff members of anti ragging committee was held in the office of convener to discuss any ragging issue in the department on 15/10/2021 at 1:45 PM.

S.No	Name of Committee Members	Signature
1	Dr. Rajneesh Kumar	
2	Dr. Neera Batra	
3	Dr. Suneet Kumar	
4	Dr. Rajeev Gupta	
5	Ms. Arpneek Kaur	
6	Dr. Bhupesh Gupta	

Members of committee reported that Zero (0) number of cases of ragging was found during 04/10/2021 - 15/10/2021

  
(Convener)

CC:

1. PA to Principal for kind information. 

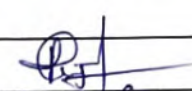
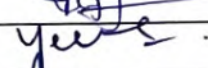

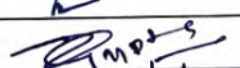
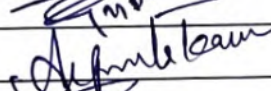
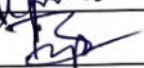
**Jaharishi Markandeshwar (Deemed To Be University), Mullana, Ambala**  
(Established under Section 3 of the UGC Act 1956)  
(NAAC Accredited Grade 'A' University)

**M.M. Engineering College, Mullana, Ambala**  
**Department of Computer Science & Engineering**

Date: 28/10/2021

**Weekly Report of Anti Ragging Committee**


A meeting of the following staff members of anti ragging committee was held in the office of convener to discuss any ragging issue in the department on 28/10/2021 at 3:30 PM.

S.No	Name of Committee Members	Signature
1	Dr. Rajneesh Kumar	
2	Dr. Neera Batra	
3	Dr. Suneet Kumar	
4	Dr. Rajeev Gupta	
5	Ms. Arpneek Kaur	
6	Dr. Bhupesh Gupta	

Members of committee reported that NIL number of cases of ragging was found during

28/10/2021 - 28/10/2021

  
(Convener)

CC: 1. PA to Principal for kind information. 



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC / CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. :



Name :

Signature : Application attached

Date : 28/7/21

2. Detail of grievances:

Neaz Moshed requested for correction in internal marks in his DMC of 1st semester.

3. Action taken:

This matter has been forwarded to Dr. Rajeev Gupta Coordinator CSE-S.D programme through HOD for his suggestions. After discussion with Resendt Branch (Mrs. Pratap) this issue has been resolved on 06/8/21

Signature of Director/Principal/HOD

Stamp: Director of Computer Education, Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC/CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. :

Name

Signature : Application Attached (Received by e-mail)

Date : 23/8/21

2. Detail of grievances:

Raghu Mangal requested for issuance of his 3<sup>rd</sup> and 4<sup>th</sup> Sem result.

3. Action taken:

This matter has been forwarded to result branch through HOD. And after discussion his issue is resolved on 24/8/21

Am

g

of

24/8/2021  
Signature of Director/Principal/HOD

MMEC Engineering College  
Mullana (Ambala) - 136133



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC/CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : [REDACTED]

Name

Signature : Copy of e-mail attached.

Date : 05/09/2021

2. Detail of grievances:

Pahul has requested for DMC of 8th sem to upload on Infosys company portal on 06/09/2021. It was urgently required by the student.

3. Action taken:

Student request mail has been forwarded to result branch through Dr. Sanjeev Rana (University level Incharge) and soft copy of DMC was e-mail to student on 06/09/2021.

*[Handwritten signatures and date 06/09/2021]*

06/09/2021

Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MPEC/ISE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : [Redacted]  
Name : [Redacted]

Signature : Application Attached (Received via e-mail)

Date : 06/09/2021

2. Detail of grievances:

Rehul requested for provisional degree certificate as required by him for Infosys company.

3. Action taken:

The request was entertained and provisional certificate received from result branch and sent to Rehul on 08/09/2021.

*[Handwritten signatures]*

b.s  
8.9.2021  
Signature of Director/Principal/HOD  
M.M. Engineering College  
Mullana, Ambala





Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC / CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. [Redacted]

Name : Unanymous

Signature : .....

Date : 25/10/2021

2. Detail of grievances:

Students of Btech. CSE (2019-2023) batch requested for change in lunch time on thursday.

3. Action taken:

Request of change in timetable is forwarded to time table coordinator Dr. Amit Bindal through HOD, and time table was changed accordingly on 25/10/2021

*[Handwritten initials]*

*[Handwritten signature]*

D. S.  
25.10.2021  
Signature of Director/Principal/HOD  
Dept. of Engineering  
M.M. Engineering College  
Mullana Ambala-131031 Haryana



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC | CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. [Redacted]

Name [Redacted]

Signature : .....

Date : 26/10/2021

2. Detail of grievances:

Animal found difficulty in filling up his semester examination form.

3. Action taken:

Dr. Neeraj Raheja assisted the student in successfully filling of his examination form on 27/10/2021.

[Signature]  
[Signature]

[Signature]

[Signature]  
27.10.2021  
Signature of Director/Principal/HOD

M.M.U. Mullana  
Ambala



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: MMEC / CSE

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. :

Name :

Signature :

Date :

28 / 10 / 20 21

2. Detail of grievances:

Aslam Mikrani request for <sup>two</sup> letters of recommendation for his foreign studies.

3. Action taken:

Dr. Sandip Kumar Goyal (HOD) & Dr. Sanjeev Rana, provided the student his letters of recommendations required on 28/10/2021.

*AS*  
*AS*  
*AS*

AS  
28/10/2021

Signature of Director/Principal/HOD

M.A. Engineering College  
Mullana (Ambala)-133202



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT:..... MMEC/CSE .....

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : [Redacted] .....

Name [Redacted] .....

Signature : ..... Applications Attached .....

Date : ..... 8-12-2021, 17/12/2021 .....

2. Detail of grievances:

Amit has given the Issue of Internet (wi-fi) on 8/12/21 and to mentor (Mrs. Mani Choudhary) who forward the Issue to HoD Sir on 9/12/21 similarly Neha Jha report same Problem in Hostel-3 on 17/12/2021. Both the Issue are forwarded to Dr. Sanjeev Rana about the Problem.

3. Action taken:

Dr. Sanjeev Rana communicate Mr. Jaswinder (IT cell) to resolve the Problem and the Problem is resolved on 20/12/2021. It has been verified from the student also.

[Signature]  
20/12/2021

[Signature]

[Signature]

[Signature]  
20/12/2021

Signature of Director/Principal/HOD

Dept. of Computer  
M.E. Engineering Coll-3  
Mullana/Ambala 131001, Pa.

2021



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT:..... mmeec/cse.....

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : .....  
Name : .....

Signature : ..... Application attached with signature .....

Date : ..... 17/12/2021 .....

2. Detail of grievances:

..... Father name of Paiti Gupta is showing incorrect on ERP Portal as Nawal Kishor Prasad but correct name of her father is Nawal Kishor Prasad. .....

3. Action taken:

..... The application is forwarded to Dr. Arun Gupta (ERP S/W manager) in Regn. Branch by HOD Sir. The name is corrected on ERP portal on 22/12/2021. The correct name is also verified ~~from~~ by student. .....

[Signature]  
22/12/21

[Signature]  
[Signature]

[Signature]  
22-12-2021  
Signature of Director/Principal/HOD  
M.M. Engineering College  
Mullana (Ambala)-133003 H.

**Maharishi Markandeshwar (Deemed To Be University), Mullana, Ambala**

(Established under Section 3 of the UGC Act 1956)  
(NAAC Accredited Grade 'A' University)

**M.M. Engineering College, Mullana, Ambala**  
**Department of Computer Science & Engineering**

Date: 03.06.2020

**Constitution of Grievance Redressal Committee at Department Level**

The following faculty members are nominated as members of Grievance Redressal committee for academic year 2020-2021.

Sr. No.	Name of Teacher	Designation	Contact No.	Email Id
1	Dr. Avinash Sharma	Professor	8059930890	asharma@mmumullana.org <i>AL</i>
2	Dr. Amit Bindal	Associate Professor	8059930868	amitbindal@mmumullana.org <i>Am</i>
3	Dr. Sandhya Bansal	Associate Professor	8059930938	sandhyabansal@mmumullana.org <i>Sandhya</i>
4	Mr. Vishal Gupta	Assistant Professor	7988367291	vishal.gupta@mmumullana.org <i>Vishal</i>
5	Ms. Poonam Gupta	Assistant Professor	9417924227	guptapoonam2311@gmail.com <i>Poonam</i>

- CC to: 1. PA to Director for kind information.  
2. All concerned members.  
3. Departmental notice boards.

*SG*  
Head  
Deptt of Computer Engg.  
M.M. Engineering College  
Mullana Ambala-132203 Har

# Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

(Established under Section 3 of the UGC Act vide Notification No. F 9-65/2006-U 3 (A) Dated 12.6.2007)

## M. M. Engineering College, Mullana, Ambala Department of Computer Science & Engineering

### Student Grievance Redressal Cell

Sr. No.	Category of Grievance	Grievance Raised By Students	Details & Date of Grievance Raised	Action Taken by Cell	Status of Grievance
<b>2020-2021 (1 July 2020 to 30 June 2021)</b>					
1	General (UITM Cell)	Akhilesh (11182554)	Regarding the change in internet login ID and password received on 17.02.2021	Forwarded to UITM Cell for the necessary action on 17.2.21	Solved
2	Library Related	Akansha (11207102), Bhrammar (11207103)	Permission to issue books from library without ID Card on 16.02.2021	Forwarded to Library for the necessary action on 16.2.21	Solved
3	Academic Related	Ramesh Chhetri (11199120)	Regarding result not declared on 3rd semester on 15.02.2021	Communicated to Result branch on 15.2.2021	Solved
4	Department Related	All Students of 4CSE-A	Regarding the extension of project synopsis on 3.2.2021	Forwarded to Project In-charge for the necessary action on 3.2.21	Solved
5	General (UITM Cell)	Hardik Jain (11182521), Lokesh (11182552), Vaibhav Gupta (11182577)	Regarding the change in internet login ID and password received on 1.2.21	Forwarded to UITM Cell for the necessary action on 1.2.21	Solved
6	Academic Related	Vikash Sharma (11192649)	Regarding Bonafide certificates of current date on 23.12.2020	Forwarded to academic branch to get the bonafide certificate on 23.12.2020	Solved
7	Academic Related	Sajal Das (11182512), Jamal (11182505), Jahidul Hasan Antor (11182513)	Regarding to appear in Project Viva on 23.11.2020	Discussion with the project coordinators on 23.11.2020. Allowed them to appear in the project viva.	Solved
8	Academic Related	Anshul Bharti (11162556)	Request to provide the 8th semester marksheet for company background process of Wipro 29.11.2020	Communication to Academic branch on 29.11.2020. Mark sheet has been forwarded to the student on 30.11.2020	Solved
9	Academic Related	Abinash Chaudhary (11182598)	Regarding Attendance on 25.09.2020	Discussed to the concerned mentor and asked to inform the student regarding 75% attendance criteria	Solved
10	Academic Related	Sidharth Singh (11162582)	Regarding Provisional Degree Certificate on 29.09.2020	Forwarded to academic branch on 30.09.2020 and provisional degree certificate has been forwarded to the student on 30.09.2020	Solved
11	Academic Related	Ajay Pant (11162544)	Request for conducting Project Viva on 28.08.2020	Discussed with project coordinators on 28.08.2020 and viva had been conducted on 30.08.2020	Solved

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Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-132338



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : ..



Name : ..

Signature : .....

Date : 17 Feb, 2021

2. Detail of grievances:

Regarding the change in internet login password

Action taken:

Forwarded to VITM cell for the necessary action on 17.2.21

Poonam  
[Signature]  
[Signature]  
[Signature]  
[Signature]

[Signature]  
17.2.2021  
Signature of Director/Principal/HOD





Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. :

Name :

Signature : .....

Date : 16 Feb, 2021

2. Detail of grievances:

Permission to issue books from library  
without ID Card

3. Action taken:

Forwarded to library for the necessary  
action on 16.2.21

Poonam  
[Signature]  
[Signature]  
[Signature]

[Signature]  
16.2.2021  
Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : ..

Name : ..

Signature : .....

Date : 15 Feb, 2021

2. Detail of grievances:

Regarding result not declared of 3rd sem

3. Action taken:

Communicated to result branch on 15.2.2021

Peeran  
A  
San  
Shri

52  
15.2.2021  
Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Forma for Grievances Redressal

1. Grievances raised by:

Roll No. : [Redacted]  
Name : [Redacted]

Signature : .....

Date : 3 Feb, 2021

2. Detail of grievances:

Regarding the extension of project synopsis  
.....  
.....

3. Action taken:

Forwarded to Project-In-charge for necessary  
action on 3.2.21  
.....  
.....

A  
Prasanna  
[Signature]  
[Signature]  
[Signature]  
Sen:

52  
3.2.2021  
.....  
Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. :

Name :

Signature : .....

Date : 1 Feb, 2021

2. Detail of grievances:

Regarding the change in internet-login ID  
and password

3. Action taken:

Forwarded to UTM cell for necessary action  
on 1.2.21

Poonam  
Sandhya  
[Signature]


02  
1.2.2021  
Signature of Director/Principal/HOD




Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. : 

Name : 

Signature : .....

Date : 23<sup>rd</sup> Dec 2020

2. Detail of grievances:

Requirement of Current date Bonafide  
certificate  
.....  
.....  
.....

3. Action taken:

Concerned mentor has been forwarded the  
request to the HOD. HOD has been forwarded the  
bonafide letter of current date on the same  
day.  
.....  
.....

A. J. Jha  
Pranav  
Sandya

Amr  
A

52

Deptt. of Computer Engg.  
M.M. Engineering Colleg.  
Mullana (Ambala)-133203 Har

Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Forma for Grievances Redressal

1. Grievances raised by:

Roll No. :   
Name : 

Signature : .....

Date : 23rd Nov 2020

2. Detail of grievances:

Request for to attend the Project Viva for  
CSE - 5th Sem.

3. Action taken:

→ Discussed with the project coordinators.  
→ Asked them to conduct the viva of  
those students.

*[Handwritten signatures]*  
Pranav Sadhu  
A. L.

*[Signature]*  
Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-132203 Har

Signature of Director/Principal/HOD



Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Deptt.

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. [Redacted] ..  
Name [Redacted] ..

Signature : ..

Date : 29th Nov 2020

2. Detail of grievances:

Requirement of 8th sem Marksheet for  
Company Background process.

3. Action taken:

Required Document has been forwarded to the  
student mail id through HOD mail.

An  
Sanam  
[Signature]  
Sandhya

[Signature]

Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-133203 Har

Signature of Director/Principal/HOD



Name of the COLLEGE/INSTITUTE/DEPARTMENT:..... CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. [Redacted]

Name [Redacted]

Signature : .....

Date : 25th Sep 2020

2. Detail of grievances:

- Request for Attendance
- His grandmother passed away on 22nd Sept 2020.
- Request to mark his attendance for this mark.

3. Action taken:

Matter is discussed with the concerned mentor. Asked the mentor to communicate with the student and informed him about 75% attendance criteria.

A. Sandhya

[Signature]  
[Signature]  
[Signature]

[Signature]  
Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-133203 Har

Signature of Director/Principal/HOD





Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Performa for Grievances Redressal

1. Grievances raised by:

Roll No. [REDACTED]

Name [REDACTED]

Signature : .....

Date : 29 Sept 2020

2. Detail of grievances:

Students asked for documents required for joining.

3. Action taken:

Provisional Degree Certificate forwarded to the student through HOD Mail.

*Handwritten signatures:*  
Amit  
Sandeep  
Gupta  
Poonam

Deptt. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-133203 Har

Signature of Director/Principal/HOD



Maharishi Markandeshwar (Deemed to be University), Mullana, Ambala

Name of the COLLEGE/INSTITUTE/DEPARTMENT: CSE Department

Forma for Grievances Redressal

1. Grievances raised by:

Roll No. :

Name :

Signature : .....

Date : 28th Aug 2020

2. Detail of grievances:

Request for conducting Project Viva before 30 Aug 2020.

3. Action taken:

- 1) Matter communicated to the Project coordinator.
- 2) Project Viva has been conducted.

Pranav  
Sandhya  
[Signature]

[Signature]  
Dept. of Computer Engg.  
M.M. Engineering College  
Mullana (Ambala)-133203 Har

Signature of Director/Principal/HOD



**MAHARISHI MARKANDESHWAR (Deemed to be University)**  
**Mullana- Ambala, 133207**  
**(Established under Section 3 of the UGC Act, 1956)**  
**(NAAC Accredited Grade 'A' University)**  
**Department of Mathematics & Humanities**

**Date:** 15.06.2020

A meeting of the Grievances Redressal Committee of the Department of Mathematics & Humanities was held on 15<sup>th</sup> June, 2020 at 10:00 AM in the office of the Head of the Department. The following member attended the meeting.

Dr. Deepak Gupta (Head & Professor) : Chairman  
Dr. Vishal Gupta (Professor) : Member  
Dr. A.K. Tripathi (Assistant Professor) : Member

The following issues were discussed:

- 1) Student's grievances related to internal marks.
- 2) Issues related to conduct of Sessional marks.
- 3) Issues pertaining to biometric attendance.

The issues raised by the students were taken into consideration and forward to the concern faculty members for prompt action.

The meeting ended with vote of thanks.

Dr. A.K. Tripathi

Dr. Vishal Gupta

Dr. Deepak Gupta  
Chairman  
Students Grievances Redressal Committee

Head  
Department of Mathematics  
M M. Engineering College  
Mullana-Ambala



**MAHARISHI MARKANDESHWAR (Deemed to be University)**  
**Mullana- Ambala, 133207**  
**(Established under Section 3 of the UGC Act. 1956)**  
**(NAAC Accredited Grade 'A' University)**  
**Department of Mathematics & Humanities**

**Date:** 15.02.2021

A meeting of the Grievances Redressal Committee of the Department of Mathematics & Humanities was held on 15<sup>th</sup> Feb., 2021 at 10:00 AM in the office of the Head of the Department. The following member attended the meeting.

Dr. Deepak Gupta (Head & Professor) : Chairman  
Dr. Vishal Gupta (Professor) : Member  
Dr. A.K. Tripathi (Assistant Professor) : Member

The following issues were discussed:

- 1) Student's grievances related to internal marks.
- 2) Issues related to conduct of Sessional marks.
- 3) Issues pertaining to biometric attendance.

The issues raised by the students were taken into consideration and forward to the concern faculty members for prompt action.

The meeting ended with vote of thanks.

Dr. A.K. Tripathi

Dr. Vishal Gupta

Dr. Deepak Gupta  
Chairman  
Students Grievances Redressal Committee

Head  
Department of Mathematics  
M M. Engineering College  
Mullana-Ambala



**MAHARISHI MARKANDESHWAR (Deemed to be University)**  
**Mullana- Ambala, 133207**  
**(Established under Section 3 of the UGC Act. 1956)**  
**(NAAC Accredited Grade 'A' University)**  
**Department of Mathematics & Humanities**

**Date: 16.07.2021**

A meeting of the Grievances Redressal Committee of the Department of Mathematics & Humanities was held on 16<sup>th</sup> July, 2021 at 10:00 AM in the office of the Head of the Department. The following member attended the meeting.

Dr. Deepak Gupta (Head & Professor) : Chairman  
Dr. Vishal Gupta (Professor) : Member  
Dr. A.K. Tripathi (Assistant Professor) : Member

The following issues were discussed:

- 1) Student's grievances related to internal marks.
- 2) Issues related to conduct of Sessional marks.
- 3) Issues pertaining to biometric attendance.

The issues raised by the students were taken into consideration and forward to the concern faculty members for prompt action.

The meeting ended with vote of thanks.

Dr. A.K. Tripathi

Dr. Vishal Gupta

Dr. Deepak Gupta  
Chairman  
Students Grievances Redressal Committee

Head  
Department of Mathematics  
M M. Engineering College  
Mullana-Ambala