

MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)

MULLANA-AMBALA, HARYANA (INDIA), 133-207

(Established under Section 3 of the UGC Act, 1956)

(Accredited by NAAC with Grade 'A')



APPOINTMENT LETTERS OF FACULTY FOR 2.4.1*

* Since all supporting documents for this metric exceeds the upload limit of 5Mb, we are providing samples as shown below. If required, we will provide all/any supporting documents.

MAHARISHI MARKANDESHWAR UNIVERSITY
MULLANA – AMBALA, 133 207 (HARYANA)

(Deemed University established under Section 3 of the UGC Act, 1956)

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org.
E.Mail: info@mmumullana.org

No. MMU/PF/Admn/15/29,
Dated: 01.8.2015

Dr. Udit Ravinder Narang,
S/o Dr. Ravinder Narang,
2, Dhanvantri Nagar,
MGIMS Doctors Colony, Sewagram,
Wardha (Maharashtra), 442102

SUBJECT: APPOINTMENT TO THE POST OF ASSOCIATE PROFESSOR OF GENERAL MEDICINE IN MM INSTITUTE OF MEDICAL SCIENCES & RESEARCH, MULLANA (AMBALA).

Dear Sir,

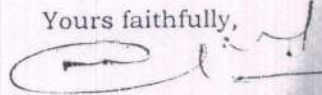
With reference to your Bio-data and our offer letter dated 25.6.2015, we are pleased to offer you an appointment to the above said post in MM Institute of Medical Sciences & Research Mullana (Ambala), on the following terms and conditions:-

1. SCALE OF PAY : Rs.37400-67000 with Grade Pay of Rs.9000/-.
2. BASIC PAY : Rs.46400/- (Rupees Forty six thousand four hundred only) per month.
3. ALLOWANCES : As decided from time to time. Break-up of salary is as under:-

Basic Pay	= Rs.46400/-
+ 25% NPA	= Rs.11600/-
	= Rs.58000/-
+ 106% DA	= Rs.61480/-
+ HRA, MA & SA	= Rs.00520/-
Total	= Rs.120000/-
4. DUTIES : As attached to the above said post in the Institute and any other duties which may be assigned by the competent authority from time to time.
5. TERMINATION : Services are liable to be dispensed with from either side without assigning any reason by giving three months' notice in writing or on payment of three months' salary in lieu thereof.
6. GENERAL : (i) In respect of all matters, you will be governed by the rules and regulations of the Institute as amended from time to time.
(ii) No staff member is permitted to undertake any kind of private coaching.
(iii) You will not be allowed to undertake any part-time assignment in any other Organization.
(iv) Your services are transferable to any of the institutes under MMU University Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties as early as possible.

Yours faithfully,


DY. REGISTRAR (ESTT.)
For REGISTRAR

Copy forwarded to the Accounts Officer for information and necessary action.

DY. REGISTRAR (ESTT.)

MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
MULLANA-AMBALA, HARYANA (INDIA), 133-207
(Established under section 3 of the UGC Act, 1956)
(Accredited by NAAC with Grade 'A')

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org
E.Mail: info@mmumullana.org

No. MM/PF/Admn/18/ 1868

Dated: 06/08/18


Office Order

Consequent upon completion of required teaching experience, **Dr. Udit Narang**, Associate Professor of General Medicine in MM Institute of Medical Sciences & Research, a constituent Institute of this Deemed to be University is hereby promoted as a Professor of General Medicine **w.e.f. 01-8-2018 F.N.** on the existing terms and conditions.

REGISTRAR

Copy forwarded to the following for information & necessary action:-

1. Principal, MM Institute of Medical Sciences & Research.
2. Head of General Medicine Deptt., MM Institute of Medical Sciences & Research.
3. Dr. Udit Narang – to please submit his joining report as a Professor accordingly.
4. Admn. Officer (Accounts).


DY. REGISTRAR (ESTT.)

MAHARISHI MARKANDESHWAR UNIVERSITY
MULLANA – AMBALA, 133 207 (HARYANA)

(Deemed University established under Section 3 of the UGC Act, 1956)
(NAAC Accredited Grade 'A' University)

117

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org,
E.Mail: info@mmumullana.org

No. MMU/PF/Admn/17/ 1109-A
Dated: 01.05.2017

Dr. Savita Kapila,
W/o Dr. Abhilash Kapila,
#8, Monica Lane, Malwa Colony, Patiala,
Distt. Patiala (Punjab), 147001

SUBJECT: APPOINTMENT TO THE POST OF **PROFESSOR OF GENERAL MEDICINE** IN MM INSTITUTE OF MEDICAL SCIENCES & RESEARCH, A CONSTITUENT INSTITUTE OF MM UNIVERSITY, MULLANA (AMBALA).

Madam,

With reference to your Bio-Data and subsequent discussion, we are pleased to offer you an appointment to the above said post in MM Institute of Medical Sciences & Research, Mullana (Ambala), on the following terms and conditions:-

1. **SCALE OF PAY** : Rs.37400-67000.
2. **BASIC PAY** : **Rs.144200/-** (Rupees One lac forty four thousand two hundred only) per month (According to 7th Pay Commission).
3. **ALLOWANCES** : As decided from time to time. The charges of additional facilities to be availed by you from the University will be deducted from your salary. Present emoluments are as under:-

Basic Pay	= Rs.144200/-(Including NPA)
+ HRA & MA	= Rs.000250/-
+ Variable All.	= <u>Rs.025550/-</u>
Total	= Rs.170000/-

Variable allowance is adjustable against DA/ADA at any stage.
4. **DUTIES** : As attached to the above said post in the Institute and any other duties which may be assigned by the competent authority from time to time.
5. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving three months' notice in writing or on payment of three months' salary in lieu thereof.
6. **GENERAL** :
 - (i) In respect of all matters, you will be governed by the rules and regulations of the Institute as amended from time to time.
 - (ii) No staff member is permitted to undertake any kind of private coaching.
 - (iii) You will not be allowed to undertake any part-time assignment in any other Organization.
 - (iv) Your services are transferable to any of the institutes under MM University Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties as early as possible.

Yours faithfully,

DY. REGISTRAR (ESTT.)
For REGISTRAR

Copy forwarded to the Accounts Officer for information and necessary action.

DY. REGISTRAR (ESTT.)

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
MULLANA-AMBALA, HARYANA (INDIA), 133-207**

(Established under section 3 of the UGC Act, 1956)

(Accredited by NAAC with Grade 'A')

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org,
E.Mail: info@mmumullana.org

No. MM/PF/Admn/18/ 2139-A
Dated: 11.9.2018

Dr. Atul Sharma,
S/o Shri Rameswar Dass,
C/o Rameshwar Dass Sharma,
Ward No.5, H.No.17, Naraingarh,
Distt. Ambala (Haryana), 134203

SUBJECT: APPOINTMENT TO THE POST OF **SENIOR RESIDENT OF RADIO-DIAGNOSIS** IN MM INSTITUTE OF MEDICAL SCIENCES & RESEARCH, A CONSTITUENT INSTITUTE OF MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY), MULLANA (AMBALA).

Dear Sir,

With reference to your Bio-data and our subsequent discussion, we are pleased to offer you an appointment to the above said post in MM Institute of Medical Sciences & Research, Mullana (Ambala), on the following terms and conditions:-

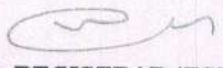
1. **SCALE OF PAY** : Rs.15600-39100.
2. **BASIC PAY** : **Rs.56100/-** (Rupees Fifty six thousand one hundred only) per month (Including NPA).
3. **ALLOWANCES** : As decided from time to time. The charges of additional facilities to be availed by you from the University will be deducted from your salary.
4. **DUTIES** : As attached to the above said post in the College and any other duties which may be assigned by the competent authority from time to time.
5. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving 03 months' notice in writing or on payment of 03 months' salary in lieu thereof.
6. **GENERAL** :
 - (i) In respect of all matters, you will be governed by the rules and regulations of the College as amended from time to time.
 - (ii) No staff member is permitted to undertake any kind of private coaching.
 - (iii) You will not be allowed to undertake any part-time assignment in any other Organization.
 - (iv) Your services are transferable to any of the institutes under Maharishi Markandeshwar Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties immediately.

Yours faithfully,


**DY. REGISTRAR (ESTT.)
For REGISTRAR**

Copy forwarded to the Accounts Officer for information and necessary action.


DY. REGISTRAR (ESTT.)

MAHARISHI MARKANDESHWAR UNIVERSITY
MULLANA – AMBALA, 133 207 (HARYANA)

(Deemed University established under Section 3 of the UGC Act, 1956)

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Fax: 0091-1731-274375



Website: www.mmumullana.org,
E.Mail: info@mmumullana.org

No. MMU/PF/Admn/15/3322-A,
Dated: **02.11.2015**

Dr. Manmohan Singh,
S/o Major Dalip Singh Anand,
H.No.1817, Sector 34-D,
CHANDIGARH, 160022

SUBJECT: APPOINTMENT TO THE POST OF **PROFESSOR OF PLASTIC SURGERY** IN MM INSTITUTE OF MEDICAL SCIENCES & RESEARCH, MULLANA (AMBALA).

Sir,

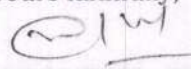
With reference to your Bio-data and our subsequent discussion, we are pleased to offer you an appointment to the above said post in MM Institute of Medical Sciences & Research, Mullana (Ambala), on the following terms and conditions:-

1. **SCALE OF PAY** : Rs.37400-67000 with Grade Pay of Rs.10000/-.
2. **BASIC PAY** : **Rs.47400/-** (Rupees Forty seven thousand four hundred only) per month.
3. **ALLOWANCES** : As decided from time to time. Break-up of salary is as under:-

Basic Pay	= Rs.47400/-
+ 25% NPA	= <u>Rs.11850/-</u>
	= Rs.59250/-
+ 100% DA	= Rs.59250/-
+ HRA, MA & SA	= <u>Rs.01500/-</u>
Total	= Rs.120000/-
4. **DUTIES** : As attached to the above said post in the Institute and any other duties which may be assigned by the competent authority from time to time.
5. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving 03 months' notice in writing or on payment of 03 months' salary in lieu thereof.
6. **GENERAL** : (i) In respect of all matters, you will be governed by the rules and regulations of the Institute as amended from time to time.
(ii) No staff member is permitted to undertake any kind of private coaching.
(iii) You will not be allowed to undertake any part-time assignment in any other Organization.
(iv) Your services are transferable to any of the institutes under MM University Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties as early as possible.

Yours faithfully,


DY. REGISTRAR (ESTT.)
For REGISTRAR

Copy forwarded to the Accounts Officer for information and necessary action.


DY. REGISTRAR (ESTT.)

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
MULLANA-AMBALA, HARYANA (INDIA), 133-207**

(Established under section 3 of the UGC Act, 1956)
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Fax: 0091-1731-274375



Website: www.mmumullana.org,
E.Mail: info@mmumullana.org

No. MM/PF/Admn/19/ 1983
Dated: 01.08.2019

Dr. Kusum Thakur,
W/o Dr. Achhar Singh,
H.No.72, North Avenue, Bhadson Road,
PATIALA (Punjab), 147001

SUBJECT: APPOINTMENT TO THE POST OF **ASSOCIATE PROFESSOR OF TRANSFUSION MEDICINE** IN MM INSTITUTE OF MEDICAL SCIENCES & RESEARCH, A CONSTITUENT INSTITUTE OF MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY), MULLANA (AMBALA).

Madam,

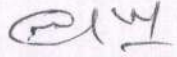
With reference to your Bio-data and our subsequent discussion, we are pleased to offer you an appointment to the above said post in MM Institute of Medical Sciences & Research, Mullana (Ambala), on the following terms and conditions:-

1. **SCALE OF PAY** : Rs.37400-67000.
2. **BASIC PAY** : **Rs.118500/-** (Rupees One lac eighteen thousand five hundred only) per month.
3. **ALLOWANCES** : As decided from time to time. The charges of additional facilities to be availed by you from this Deemed to be University will be deducted from your salary. Break-up of salary is as under:-

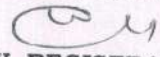
Basic Pay	=	Rs.118500/-
+ Medical Allowance	=	Rs.000500/-
+ Transport Allowance	=	Rs.000800/-
+ Personal Pay	=	Rs.005200/-
Total	=	Rs.125000/-
4. **DUTIES** : As attached to the above said post in the College and any other duties which may be assigned by the competent authority from time to time.
5. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving 03 months' notice in writing or on payment of 03 months' salary in lieu thereof.
6. **GENERAL** :
 - (i) In respect of all matters, you will be governed by the rules and regulations of the College as amended from time to time.
 - (ii) No staff member is permitted to undertake any kind of private coaching.
 - (iii) You will not be allowed to undertake any part-time assignment in any other Organization.
 - (iv) Your services are transferable to any of the institutes under Maharishi Markandeshwar Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties immediately. Please give your acceptance in writing accepting the terms and conditions mentioned in this letter before joining your duties

Yours faithfully,


DY. REGISTRAR (ESTT.)
For REGISTRAR

Copy forwarded to the Accounts Officer for information and necessary action.


DY. REGISTRAR (ESTT.)

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
MULLANA-AMBALA, HARYANA (INDIA), 133-207**

(Established under section 3 of the UGC Act, 1956)
(Accredited by NAAC with Grade 'A')

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org
E.Mail: info@mmumullana.org

No. MM/PF/Admn/18/1801
Dated: 28.07.2018

Dr. Anamika Thakur,
W/o Mr. Ravi Rana,
House No.811-C, Tower-8
Trishla City, Zirakpur,
Distt. Mohali (Punjab), 140603

SUBJECT: APPOINTMENT TO THE POST OF **READER OF CONSERVATIVE DENTISTRY** IN MM COLLEGE OF DENTAL SCIENCES & RESEARCH, A CONSTITUENT COLLEGE OF MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY), MULLANA (AMBALA).

Madam,

With reference to your Bio-data and subsequent discussion, we are pleased to offer you an appointment to the above said post in MM College of Dental Sciences & Research, Mullana (Ambala), on the following terms and conditions:-

1. **SCALE OF PAY** : Rs.37400-67000+Grade Pay of Rs.9000.
2. **BASIC PAY** : **Rs.46400/-** (Rupees Forty six thousand four hundred only) per month.
3. **ALLOWANCES** : As decided from time to time. The charges of additional facilities to be availed by you from the University will be deducted from your salary.
4. **DUTIES** : As attached to the above said post in the College and any other duties which may be assigned by the competent authority from time to time.
5. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving 03 months' notice in writing or on payment of 03 months' salary in lieu thereof.
6. **GENERAL** :
 - (i) In respect of all matters, you will be governed by the rules and regulations of the College as amended from time to time.
 - (ii) No staff member is permitted to undertake any kind of private coaching.
 - (iii) You will also not be allowed to undertake any part-time assignment in any other Organization.
 - (iv) Your services are transferable to any of the institutes under Maharishi Markandeshwar Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you are requested to please join your duties as early as possible.

Yours faithfully,

**DY. REGISTRAR (ESTT.)
For REGISTRAR**

Copy forwarded to the Accounts Officer for information and necessary action.

**DY. REGISTRAR
For REGISTRAR**

MAHARISHI MARKANDESHWAR ENGINEERING COLLEGE

MULLANA-133203 (AMBALA)

T. NO. : 01731 - 75842, 75843

16

Ref. No.: MMEC/Admn/PF/2001/ 6463

Dated: 18/9/01

To

Sh. Anish Kumar,
Lecturer,
Mechanical Engineering Dept.

SUBJECT: APPOINTMENT TO THE POST OF LECTURER IN MECHANICAL ENGINEERING DEPARTMENT.

With reference to your application for the post of Lecturer in Mechanical Engineering Dept., we offer you an appointment for the same on the following terms and conditions: -

1. **APPOINTMENT** : On adhoc basis
2. **SCALE OF PAY** : Rs. 8000-275-10200-EB-275-13500.
3. **INITIAL PAY** : Rs. 8000/- (Rs. Eight Thousand only) per month.
4. **ALLOWANCES** : As decided by the Management from time to time.
5. **DUTIES** : As attached to the post of lecturer in Mechanical Engineering Department and any other duties which may be assigned by the Principal / Head of Mechanical Engineering Department from time to time.
6. **TERMINATION** : One month's notice in writing in case you want to leave the job or pay one month's salary in lieu of notice. However, the College Management reserves the right to terminate your services without notice in case it is found at any stage that the same are no longer required.
7. **TEACHING DURING SEMESTER** : Leave the College during academic semester is not allowed.
8. **GENERAL** : In respect of all other matters, you will be governed by the Rules and regulations of the College as amended from time to time. No staff member is permitted to undertake any kind of private coaching. In case of default, Management reserves the right to terminate the service without notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you will be treated on duty w. e. f. 22-08-2001 F. N. viz. the date from which you have already been working in the College. Please give your acceptance in writing accepting the terms and conditions mentioned in this letter and your joining report accordingly.

J.R. attached

O/C Principal
18/9
Dated: 18/9/01

Endst. No. MMEC/Admn/PF/2001/ 6464-66

Copy forwarded to the following for information and necessary action:-
Head of Mechanical Engineering Department.
Chief Librarian.
Dy. Registrar (F).

Received appointment letter
Ambala
18/9/01

O/S Dy. Registrar (G.A.)
14/9/2001

4.
3.



MAHARISHI MARKANDESHWAR UNIVERSITY

MULLANA – AMBALA, 133 203 (HARYANA)

(Established under Section 3 of the UGC Act, 1956 vide Notification No. F.9-65/2006-U.3(A) dated 12-6-2007)
Ph.01731-304100, Fax: 304111 Website: mmetmullana.com, E.Mail:mmu@mmetmullana.com

No.MMU/PF/Admn/2009/384

Dated:16-4-2009.

Mr. Anish Kumar,
Asstt. Professor (Mechanical Engg.),
MM Engineering College,
Mullana (Ambala).

SUBJECT: APPOINTMENT TO THE POST OF **ASSOCIATE PROFESSOR IN MECHANICAL ENGINEERING DEPTT.** – MM ENGINEERING COLLEGE, MULLANA-AMBALA.

Sir,

You are hereby further offered an appointment to the post of Associate Professor, on the following terms and conditions:-

1. APPOINTMENT : On probation of two years w.e.f. **01.3.2009** F.N. and the probation period is further extendable for one more year, if considered necessary.
2. SCALE OF PAY : Rs.14300-400-18300.
3. BASIC PAY : Rs.14300/- (Rupees Fourteen thousand and three hundred only) per month.
4. ALLOWANCES : As admissible under the rules of the College from time to time.
5. DUTIES : As attached to the above said post and any other duties which may be assigned by the competent authority from time to time.
6. TERMINATION : Service is liable to be terminated on giving three months' notice in writing or on payment of three months' pay and allowances in lieu of notice. This is applicable for both the parties. However, in case, notice to leave the service given by you expires before completion of a semester, you will have to serve the College till completion of semester or to deposit pay and allowances for residual period of semester.
7. GENERAL :
 - 1) In respect of all other matters, you will be governed by the rules and regulations of the College as amended from time to time. No faculty member is permitted to undertake any kind of private coaching.
 - 2) You will be required to obtain Ph.D degree within a period of 7 years from the date of joining as an Assoc. Professor.
 - 3) Your services are transferable in any other institution of MMU/MMUT at any time.
 - 4) You will also not be allowed to undertake any part-time assignment in any other Organization.

If this offer of appointment is acceptable to you, please give your acceptance in writing accepting the terms and conditions mentioned in this letter accordingly.

Yours faithfully,

ASSTT. REGISTRAR (ESTT.)
For REGISTRAR

Copy forwarded to the following for information and necessary action:-

- 1) Head of Mechanical Engg. Deptt.
- 2) Dy. Registrar (Finance).

ASSTT. REGISTRAR (ESTT.)
For REGISTRAR

1

**MAHARISHI MARKANDESHWER INSTITUTE OF COMPUTER
TECHNOLOGY & BUSINESS MANAGEMENT
MULLANA-133203 (AMBALA)**

T.No. 01731-75842, '98

No. MMICTBM/PF/Admn./ 99/ 02

Dated: 13-8-99

To

**Shri Sumit Mittal,
S/O Shri Brij Bhushan,
H.No. 9844/6, Sarafa Bazar,
Ambala City-134003.**

**SUBJECT:- APPOINTMENT TO THE POST OF LECTURER IN
MASTER COMPUTER APPLICATION COURSE.**

P-7C
With reference to your application dated 12.8.99 for the post of Lecturer in Master Computer Application Course, we offer you an appointment for the same on the following terms and conditions:-

1. **SCALE OF PAY** Rs. 2200-75-2800-EB-100-4000.
2. **INITIAL PAY** Rs. 2200/- P.M. (Rs Two thousand two hundred).
3. **ALLOWANCES** D. A. as admissible under the rules of the college from time to time.
4. **DUTIES** As attached to the post of Lecturer in Master Computer Application and any other duties which may be assigned by the Principal of the Institute, from time to time.
5. **TERMINATION** You shall have to give one month's notice in writing, in case you want to leave the post in the college or pay one month's pay and allowances in lieu of notice. However, the Institute Management reserves the right to terminate your services without notice in case it is found at any stage that the same are no longer required.

Contd:- 2

6. **TEACHING DURING SEMESTER** You will not be allowed to leave the Institute during the teaching period of the semester.

7. **GENERAL** In respect of all other matters, you will be governed by rules and regulations of the Institute as amended from time to time. No staff member is permitted to undertake any kind of private coaching. In case of default, Management reserves the right to terminate the service without notice.

If this offer of appointment is acceptable to you on the above terms and conditions, you may please join duties on 13.8.99 F.N.

You should give your acceptance in writing accepting the terms and conditions mentioned in this letter and your joining report accordingly.

Original certificates may please be shown to the Dy. Registrar (Admn.) at the time of joining duties and attested photostat copies of the same may be given to him.

Talwar
OIC CHAIRMAN
13/8/99
Dated: 13.8.99

Endst. No. MMICTBM/PF/Admn./ 99/ 03-04-05

Copy forwarded to the following for information and necessary action:-

- 1. Principal
- 2. Dy. Registrar (Finance)
- Librarian

*Raw 35
14.8.99*

*Received Appointment letter
Sumit Mittal
13/8/99*

*13/8/99
Dy. Registrar (G.A.)*

*KD
14/8/99*

MAHARISHI MARKANDESHWAR UNIVERSITY

MULLANA – AMBALA, 133 207 (HARYANA)

(Deemed University established under Section 3 of the UGC Act, 1956)

Ph. 0091-1731-274475-78,
Fax: 0091-1731-274375



Website: www.mmumullana.org,
E.Mail: info@mmumullana.org

No. MMU/PF/Admn/13/ 1576

Dated: 4.9.13.

Dr. Sumit Mittal,
Associate Professor,
MMICTBM,
Mullana-Ambala

SUBJECT: APPOINTMENT TO THE POST OF **PROFESSOR** IN MM INSTITUTE OF COMPUTER TECHNOLOGY AND BUSINESS MANAGEMENT, MULLANA (AMBALA).

Dear Sir,

You are hereby further offered an appointment to the above said post, on the following terms and conditions:-

1. **APPOINTMENT** : On probation of two years **w.e.f. 01.8.2013** and the probation period is further extendable for one more year, if considered necessary.
2. **SCALE OF PAY** : Rs.37400-67000 with Grade Pay of Rs.10000/-.
3. **BASIC PAY** : **Rs.47400/-** (Rupees Forty seven thousand four hundred only) per month.
4. **ALLOWANCES** : As decided from time to time.
5. **DUTIES** : As attached to the above said post and any other duties which may be assigned by the competent authority from time to time.
6. **TERMINATION** : Services are liable to be dispensed with from either side without assigning any reason by giving three months' notice in writing or on payment of three months' salary in lieu thereof. However, in case, notice to leave the service given by you expires before completion of a semester, you will have to serve the University till completion of semester or to deposit salary for residual period of semester.
7. **GENERAL** :
 - 1) In respect of all other matters, you will be governed by the rules and regulations of the University as amended from time to time. No staff member is permitted to undertake any kind of private coaching.
 - 2) Your services are transferable to any of the institutes under MM University Trust, Ambala at any time without assigning any reason which you will have to join immediately within the given time without raising any objection failing which it will be presumed that you are no longer interested in continuing in the services of this organization and your services will stand terminated without any further notice.
 - 3) You will also not be allowed to undertake any part-time assignment in any other Organization.
 - 4) You will get at least two Research Papers published in referred Journals within one year **w.e.f. 01.8.2013** failing which you will not be entitled to annual increment.

If this offer of appointment is acceptable to you, please give your acceptance in writing accepting the terms and conditions mentioned in this letter accordingly.

Yours faithfully,

**DEPUTY REGISTRAR
For REGISTRAR**

Copy forwarded to the Accounts Officer for information and necessary action.

DEPUTY REGISTRAR